



IQAC – Annual Report

2019 - 2020

The Orientation programme for newly recruited teachers and for Teachers with less than a year's experience and two years of experience and above, of both Shifts I & II in Holy Cross College, Tiruchirappalli was organized by IQAC from 10th to 13th June 2019, and the sessions were on topics like the Vision and Mission of the College, Quality Enhancement in Higher Education, Work Life Balance, Introduction to E-Content Development and Campus Automation and Joy of Teaching. The Orientation for teachers was conducted on 13th June 2019 for the entire teaching fraternity of both Shifts I & II on Building Bridges as it was the Annual Theme of the Calendar for the Academic Year 2019 – 2020, followed by a seminar on Intellectual Property Rights on 14th June 2019. A Faculty Development Programme for Staff within 5 years of experience (116 Staff), on the title “The Joy of Teaching” was organized on 29th June 2019 A Two Day Training Program for the faculty on Evaluation and Assessment of the Outcome Based Education through Revised Blooms Taxonomy on 20th and 21st September 2019.

The Administrative Staff of the Office Section underwent training on uploading, maintenance and documentation of Databases on 8th April 2019. Training on Documentation in Libraries was conducted for the Library staff on 15th May 2019. A session on Secrets of Happy Living for Non-Teaching Staff was organized on 12th June 2019.

A Two Day Intensive Workshop on Being a Holy Cross Leader of Excellence, 6th and 7th June 2019 for the Student Council Members, Fine arts and Sports Secretaries of both Shift I and II comprising of 56 students. An Orientation on Library Usage for I UG / PG / M.Phil Students was conducted on 2 – 4th July 2018 - Students – 1462

A proposal sent to NAAC for conducting An Inter-Institutional National Workshop on “Comprehension & Interpretation of the New Framework of NAAC” was sanctioned and it was organized by IQAC of Holy Cross College (Autonomous), Tiruchirappalli on 29th March 2019. There were four eminent speakers, who enlightened nearly 60 participants – 18 from various colleges, in and around Tamil Nadu, 2 from Pondicherry and others from the host institution.



Academic Administrative Audit was undertaken by a professional agency, Indian Centre for Academic Rankings and Excellence Private Ltd., Chennai (ICARE) on recommendation of the Audit and assessment Board has rated Holy Cross College, Tiruchirappalli as a Four Star Institution on the basis of comprehensive performance metrics as set out in the ICARE SHINE Institutional Rating Framework.

A Significant achievement of the IQAC was the revision of the Quality Manual in June 2019 which is the yardstick for measuring the quality input, outcome and achievements of our Institution.

The IQAC has also developed indicators and fixed benchmarks to measure the quality of processes and outcomes. Attainment of the Learning Outcomes is ensured using Question Paper Blue Prints and Question Banks. The Z value is an indicator to measure the improved performance of students and 'r' values to test the overall correctness of CIA score. The result analysis has been communicated to the HoD's of the various Departments on 20th June 2019, to study the progress of the students and the impact of the teaching learning process and the related discussions in the Department has been forwarded to IQAC.

Dr. Ruby Merlin, Assistant Professor in English, and Dr. Felicita Florence, Assistant Professor in Chemistry, attended a three day National workshop on Documentation and Preparedness for NAAC, organized by Xavier Board for Higher Education in India in collaboration with St. Agnes College, Mangaluru, from 20th to 22nd June 2019.

The Academic Performance Audit by the external experts were conducted on 27th June 2019 as planned in the Staff Council to evaluate the performance of every department in terms of achievements and progress made by the Students, Staff and Department as a whole. The guidelines and the format for the academic audit was framed by IQAC and sent to the Department Heads through Intranet. The Experts for the Audit were decided in consultation with the Principal two for Arts and two for Science Departments respectively.



The experts accompanied by the Deans of Arts and Science conducted the academic audit as per schedule reviewed their syllabi and interacted with the staff. They gave constructive suggestions for improvement based on the guidelines and format given department wise. The IQAC took responsibility for planning and conducting the academic audit and provided a Feedback about the Academic Audit to the Principal and was informed to the Staff Council Members. The Experts expressed their appreciation for some of the activities of the Departments of Arts and Science, such as Mentor / Mentee System for students, remedial measures for slow learners to come on par with the others. Exhibitions conducted at Department level were also commended along with training programmes for parents, students and self-help groups. Teaching learning using Google classes, alumnae contribution to Department Book Banks, PG projects in few Departments was appreciated. Almost all departments have organized Seminars and Workshops at Regional / National / International level. Some Departments are involved in active research and the association activities are regular and are organized in accordance with recent trends in the respective disciplines. Areas for improvement suggested were – the need to include outcomes in the MoUs, Publications in Scopus Index Journals and Web of Science, CSIR and NET Coaching to continue for Student support at Department Level. Action taken, it was decided to give an award for the Best Department in Arts and Science based on the Academic Audit Report of the Departments. Another important decision was made to have a subject Expert to conduct the Academic Audit for each Department individually on specified dates and HoD will give a brief presentation based on the programmes and courses offered by the Department and highlighting the achievements of the students and staffs and special activities of the Department.

AQAR 2018-2019 was presented in the Staff Council for Approval on 23rd July 2019

Dr. Philominal and Dr. Cresenta Shakila Motha attended a National level workshop on Roadmap for Excellent Higher Education Institutions from 1st to 3rd August 2019, organized by Don Bosco College in Alliance with Don Bosco Higher Education Institution Network in Chennai

Feedback was collected periodically from Students, Alumnae, Parents and Employers and the responses were consolidated and analysed. HCC has a unique Faculty Performance Appraisal



System, which was developed by the IQAC and operational online. Performance Appraisal was done by both teaching and administrative staff. The IQAC was instrumental in initiating the conduct of Green and Energy Audit by the PG and Research Department of Botany of Holy Cross College and TSP Engineers and Consultants, Trichy respectively.

Holy Cross College, Tiruchirappalli, Registered for India Rankings-2020 (NIRF) on 13th September 2019. The data was uploaded in the DCS under the category of Arts and Science College, and updated in our website on 14th December, 2019.

The entire focus of IQAC this academic year was the collection and consolidation of data by the conduct of several workshops in Phases for the submission of IIQA & SSR for the 4th Cycle of NAAC Assessment and Accreditation which was successfully accomplished in the months of September and November 2019 respectively. The NAAC Peer Team Visit has been scheduled on 11th and 12th February 2020.